

BOARD MEETING MINUTES

February 11, 2020 • 5:30 – 8:00 PM

<p>In Attendance Erin Bair Diane Gilmore Steve Brooks Kerri Nussbaum DJ Netz Ann Baus (Virtual)</p>	<p>Absent</p> <hr/> <p>Guests Marla Turner</p>
--	--

ROLL CALL (Erin Bair)

Sufficient members were present, and quorum established.

APPROVAL OF AGENDA (Erin Bair)

A motion was made by Kerri and seconded by Steve to approve the agenda. Motion approved.

APPROVAL OF MINUTES (Erin Bair)

A motion was made by Diane and seconded by Kerri to approve the November minutes. Motion approved.

FINANCIAL REPORT (D.J. Netz)

A motion was made by Steve and seconded by Kerri to approve the financial report as presented. Motion approved. Board members were reminded to submit expense reports within 45 days of incurring an expense.

BUSINESS MANAGER REPORT (Ann Baus)

See New Business

DIRECTOR REPORTS (Board)

President – Erin has set up meetings with Eugene volunteers, and continues to work on arrangements for the FOT series.

Past President – The Accidental Trainer program materials are ready to be re-branded. Diane will turn her attention to organizing the Fall conference.

Member Services – See New Business

Volunteers – See New Business

Secretary/Treasurer – Our CARE submission was submitted by the early bird deadline and acknowledged by National.

Standing Agenda Items

- Chapter Thank Yous: Cards will be signed during the Feb. 17 chapter meeting.
- Monthly Chapter Meeting: Good turn out in January. A volunteer sign-up flip chart will be featured during the February meeting.
- Conference Update: Monique Babin will serve on the conference committee. A request for volunteer committee members will be made during the Feb 17 chapter meeting.
- Half-Day Event Planning: Steve and Erin have the information they need to submit the event write up forms for the March and April events.

NEW BUSINESS

Chapter Auto Insurance: Ann described the status of the chapter's auto liability coverage. The chapter has paid for coverage through March. A discussion followed, exploring the need, benefit, and value of this kind of coverage. A motion to discontinue the coverage was made by Kerri and seconded by D.J. Motion approved.

Storyline Event: D.J. presented a budget and draft pricing structure with the goal of gathering feedback and perspectives from the board. Due to the high price of this single event, there will not be different prices for non-members. Steve made a motion to allow D.J. to set the final pricing structure for the Storyline event, and Diane seconded. Motion approved.

Volunteer Tracking Tool: Steve described the new volunteer tracking section that has been established in Monday.com. He recommended that past conference volunteers be added to the page, so as to have a pool of members to contact when assistance is needed.

Chapter Website: Ann provided a written evaluation and comparison between our current web platform and a Wild Apricot solution. Each board member was given an opportunity to declare highlights from the report and ask questions. Erin asked Ann to devote some time in February researching the level of effort and preparing estimates to migrate to Wild Apricot.

Board Development: To begin addressing the vacancy of the president elect position, Erin will reach out to Erin Murphy. Erin asked the board to identify chapter members who could be approached about serving in chapter leadership roles.

Program for Senior Level Members: Steve suggested a new program offering targeted to senior level chapter members. The program would be an online forum, similar to ODN's Master Mind series. Ann recommended that members pay admission for such an event.

CARE MOMENT:

CARE survey was submitted on January 17th.

We are required to achieve 35% joint membership in 2020. The March CARE moment will be dedicated to reviewing guidelines from National about promoting joint membership.

GOOD OF THE ORDER:

Erin and Diane will make appearances at the February FOT.

Diane and D.J. will appear at the Feb 28 half-day event.

ADJOURNMENT:

A motion was made by D.J. and seconded by Diane to adjourn. Motion carried.

NEXT MEETING: March 10th, 2019, 5:30 – 7:30 PM at Location TBD

Respectfully Submitted,

D.J. Netz

Secretary / Treasurer