

BOARD MEETING MINUTES

August 27, 2019 • 6:00 – 8:00 PM
NWEA

<p>In Attendance Diane Gilmore Erin Bair Steve Brooks Bob Fordham DJ Netz Grant Axtell Kathleen Bergquist</p>	<p>Absent</p> <hr/> <p>Guests Natasha</p>
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WELCOME (Diane Gilmore)

Diane welcomed the board.

ROLL CALL (Diane Gilmore)

Sufficient members were present, and quorum established.

APPROVAL OF AGENDA (Diane Gilmore)

A motion was made by Steve and seconded by Bob to approve the agenda. Motion approved.

APPROVAL OF MINUTES (Diane Gilmore)

A motion was made to approve the July 23, 2019 meeting minutes as presented. Moved by Kathleen, seconded DJ, motion approved.

FINANCIAL REPORT (Grant Axtell)

The board reviewed the financial report to the board. Kathleen shared more revenue has come in since the report was printed in the form of conference registrations. Kathleen moved to approve the financial report as presented, second by DJ. Motion approved.

EXECUTIVE DIRECTOR REPORT (Kathleen Bergquist)

See Director report.

DIRECTOR REPORTS (Diane Gilmore)

See written reports.

OLD BUSINESS

August Event: Program was really good; great attendance. There were a number people who signed up to volunteer including for the conference.

Conference Update: Most of the major components of the conference are complete. Diane worked over the past couple weeks to round out the conference team. Erin and Diane are working on the marketing for the conference. Registrations are starting to come in; early bird deadline is this Friday.

Nominations Update: Diane appointed Kimberly Howland, DJ Jaeger, and Larry Ferguson to the nomination committee. As President-Elect, Erin will lead the committee. Diane and Erin will work on the process and provide an update to Kathleen next week.

NEW BUSINESS

Business Manager Position Description: Grant moved to accept the position description as presented. Seconded by DJ. Motion carried.

Review 2019 Budget: Grant suggested the board review the where we are with the budget to determine if we send anyone to ALC as well as how we staff the last quarter of the year. Grant moved to approve \$1000 for Erin to attend ALC. DJ seconded. Motion carried. Kathleen's last check will get paid in November. The thought is the new business manager will do some work with Kathleen in November and start full hours after Thanksgiving. Kathleen will talk further with Ann.

Advisory Council: This agenda item is tabled until the next meeting.

CARE MOMENT: The board discussed succession planning, nomination committee, and transition of staff.

GOOD OF THE ORDER: The board will meet informally September 16 at 4:30 PM at the Lucky Lab Quimby. The October Board meeting is moved to October 29 at Ann Sacks.

ADJOURNMENT: Grant moved to adjourn, second by Steve, motion approved.

NEXT MEETING: September 24, 2019, 6:00 – 8:00 PM

Respectfully Submitted,
Grant Axtell
Director of Board Operation

APPROVED BY BOARD: